

INTERNSHIP AGREEMENT:

Introduction - Internship:

An internship is a method of on-the-job training for professional careers. Internships for professional careers are similar in some ways to apprenticeships for trade and vocational jobs. Interns may be college or university students. These positions may be paid or unpaid and are usually temporary.

Generally, an internship consists of an exchange of services for experience between the student and an organization. Students can also use an internship to determine if they have an interest in a particular career, create a network of contacts or gain credits. Some interns find permanent, paid employment with the organizations for which they worked. This can be a significant benefit to the employer as experienced interns often need little or no training when they begin regular employment. Unlike a trainee program, employment at the completion of an internship is not guaranteed.

The student of The Entrepreneurs Kingship University is to structure their own appointment with a relevant workplace for five months after they have passed their “theory phase” on the Associate Degree with a score of 85% or above. The Intern is to develop practical skills and knowledge on how a business operates while working at the workplace. The enterprise should consider a bonus structure in completion of the intern’s five months, weighed on good merits. Dr. Kussmaul must be introduced to the enterprise, enabling her to explain the necessary requirements guiding the process on deliverables:

- The intern is expected, by signing this agreement, to comply with all the policies and procedures of the “workplace” with no exception.
- The intern will be coached by a designated leader-employee assigned by the “workplace” management.
- The intern is to be managed by the coach, working through their Business Plan.
- The intern will adhere to the plan and structure prepared by the coach.
- The intern will report and take instructions from one person only, unless their coach informs them otherwise.
- The intern is to be exposed to all the relevant departments that engage with their Business Plan requirements.
- The intern must maintain a schedule of the working hours and tasks throughout their internship.

- The intern is to receive “homework assignments” from the coach relevant to the internship.
- The intern is to complete all “homework” assigned and as scheduled.
- The intern has no power to negotiate with the coach without the knowledge and agreement of Dr. Mariette. Unless it’s a minor issue.
- The intern is expected to prepare and email to Dr. Mariette Kussmaul (Entrepreneurs Kingship University) a weekly report every Monday, signed by their coach before emailing.
- The intern is expected to work with integrity and excellence and not involve himself or herself with staff and company politics.
- The intern may be positioned in the “workplace” for five months, working a six-day week and completing a minimum of 30 hours per week and a minimum of 600 hours in the five months.
- These hours are to be planned and structured according to the workplace’s and intern’s Business Plan requirements.
- The intern will be entitled to a wage at no less than the minimum wage.
- The intern’s internship may be terminated by the coach due to misconduct or offenses at the coach’s discretion and in agreement by Dr. Mariette Kussmaul.
- The intern will receive a cash bonus at the end of their internship based on rewards and achievements, at the coach’s discretion.
- This agreement serves as a legal document in the favor of both parties.

SIGNED - COACH: _____ **DATE:** _____

COMPANY NAME: _____

SIGNED - INTERN: _____ **DATE:** _____

NAME INTERN: _____

SIGNED - DR. M. KUSSMAUL: _____ **DATE:** _____

COMPANY NAME: _____